General Information

- The Application for Change in College and Program is to be used by currently enrolled and matriculated UC students who are seeking to matriculate in a new undergraduate UC college.

- Applicants to the College-Conservatory of Music must contact CCM Admissions Office (3245 Emery, 513-556-5463) for audition/interview information and program deadlines. Applicants to DAAP must contact the College Office for program deadlines (5470 Aronoff, 513-556-4933).

- The Application for Change in College and Program should be received by the “New UC College” by the following dates:
  - Fall Semester – July 1
  - Spring Semester – November 1
  - Summer Semester – March 1

- The college to which you are applying will review your file and may require a meeting before making an admission decision. You may also be asked to supply additional information.

Instructions for Students

Complete sections I and II of this application form. Send/deliver all copies to the following location for the college to which you want to gain admission (“New UC College” in Section I).

Campus College Locations

<table>
<thead>
<tr>
<th>College Name</th>
<th>Location</th>
<th>Mail Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Allied Health Sciences</td>
<td>302 French East</td>
<td>0394</td>
</tr>
<tr>
<td>McMicken College of Arts &amp; Sciences</td>
<td>2510 French Hall, West</td>
<td>0037</td>
</tr>
<tr>
<td>Carl H. Lindner College of Business</td>
<td>105 Lindner Hall</td>
<td>0020</td>
</tr>
<tr>
<td>College-Conservatory of Music</td>
<td>3235 Emery Hall</td>
<td>0003</td>
</tr>
<tr>
<td>College of Design, Architecture, Art &amp; Planning</td>
<td>5470 Aronoff Center</td>
<td>0016</td>
</tr>
<tr>
<td>College of Education, Criminal Justice,</td>
<td>360 Teachers-Dyer Complex</td>
<td>0014</td>
</tr>
<tr>
<td>and Human Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>College of Engineering and Applied Science</td>
<td>665 Baldwin Hall</td>
<td>0018</td>
</tr>
<tr>
<td>College of Nursing</td>
<td>260 Procter Hall</td>
<td>0038</td>
</tr>
</tbody>
</table>

Access Colleges / Other Locations

<table>
<thead>
<tr>
<th>College Name</th>
<th>Location</th>
<th>Mail Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clermont College</td>
<td>100 Student Service Bldg.</td>
<td>0103</td>
</tr>
<tr>
<td></td>
<td>4200 Clermont College</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Batavia, Ohio 45103</td>
<td></td>
</tr>
<tr>
<td>UC Blue Ash College</td>
<td>151 Muntz Hall</td>
<td>0086</td>
</tr>
<tr>
<td></td>
<td>9555 Plainfield Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cincinnati, OH 45236</td>
<td></td>
</tr>
</tbody>
</table>

Instructions for UC Colleges

- “New UC College”— College in which the student is seeking admission/readmission
- If applicable, request credentials from current UC college.
- Evaluate credentials, record decision on application.
- Notify student of decision and send confirmation form to accepted student.
- Send Office of the Registrar a copy of the confirmation form upon receipt from student.
Application for Change in College and Program

REGISTRAR’S OFFICE
P.O. Box 210060, Cincinnati, OH 45221-0060
E-mail: registrar.info@uc.edu

I. Personal Information

Last Name: ___________________ First Name: ___________________ MI: ____ UC Student ID#: M________

Applying for: □ Change in College □ Cross College Major

New UC College: __________________________________________

New Major: ______________________________________________

Applying for: □ Fall □ Spring □ Summer Year ______

Dates of Enrollment at any non-UC College(s): _____________________________

Phone: __________________________ Email: ___________________________

II. Change Requested

If you are currently enrolled in an associate degree program at UC, enter anticipated graduation date: ____________

Briefly explain why you would like to move to another UC college. Please be specific about your intended major and career goals. Continue your comments on an attached sheet if necessary. (If you need help with choosing a college, program or major, the Center for Exploratory Studies can help you – 2nd Floor, French Hall West, 513-556-6540.)

________________________________________

________________________________________

________________________________________

________________________________________

Student Signature: ___________________ Date: ____________

Send/deliver all copies of this completed application form to the location for the new UC college to which you intend to gain admission (see “Campus College Locations” page 1 for address)

College Office Use Only:

Action Taken Effective year/term: ________________________________

____ Change approved ______ Change denied

Major: ___________________ College Cumulative GPA ____________ Most Recent Term GPA ____________

Degree Objective: _____________________________________________

Comments: __________________________________________________

College Representative: ___________________ Date: ____________